

1 March 2020

To our valued clients,

### New Coronavirus infection control and service provision

With the alarming spread of the Coronavirus, we have been taking extra precautions to secure the safety and security of our customers and staff. We will continue to give guidance to our staff on the prevention of infectious diseases and be in constant communication with them in case a service may be disrupted due to the staff's poor physical condition.

Furthermore, we would very much appreciate it if a customer or a family member is of poor health, to inform us on the situation so we can take the necessary preventive measures on our part. Please note that we may need to reschedule, cancel or change the service provided due to the circumstance.

We sincerely thank you for your consideration and your kind understanding on this matter. For further details, please contact our office directly.

Sincerely yours.

Chez Vous Co.,Ltd.